

HOW TO CREATE AN ACCOUNT

Sugar Creek
Public Water District

Navigating to the Online Payment Portal

To begin creating your account, visit <https://sugarcreekpsd.epayub.com> or scan the QR code. Once you get to the payment portal, click one of the two register buttons.

Account Lookup

After clicking "Register," you will be prompted to look up your account— all you need is **your account number** and **your phone number**.

Verifying your Account

After clicking "SEARCH," it will ask you to verify your account. Review the address shown and verify that it is your correct address. If it is, click "YES, THIS IS MY ACCOUNT."

Create User

Once you have verified your account, you will be asked to input your contact information. Once you have completed each field, click "REGISTER" to finish creating your account.



SAVE TIME. SKIP THE LINE. PAY ONLINE.

-  ELECTRONIC PAYMENTS & PAY BY PHONE
-  SET UP RECURRING PAYMENTS
-  VIEW USAGE & PAYMENT HISTORY
-  RECEIVE EMERGENCY NOTIFICATIONS



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